

10 December 2013

Overview and Scrutiny Task Group - Play and Open Spaces Strategy

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Play and Open Spaces Strategy to be held in on Thursday, 19th December 2013 commencing at 6.00 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes** (Pages 3 - 4)

To confirm the minutes of the Overview and Scrutiny Task Group – Play and Open Spaces Strategy meeting held on 14 November 2013 (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Draft Final Report of the Review**

A draft final report of the review will be presented at the meeting for the consideration of the Committee.

Yours sincerely



Gary Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Play and Open Spaces Strategy (Julia Berry (Chair), Mark Perks (Vice-Chair) and Doreen Dickinson, Graham Dunn, Robert Finnamore, Steve Holgate, Keith Iddon, Hasina Khan, Roy Lees, Marion Lowe, Mick Muncaster, Geoffrey Russell, Rosie Russell and Kim Snape for attendance.
2. Agenda and reports to Jamie Dixon (Head of Streetscene & Leisure Contracts), Lindsey Blackstock (Parks and Open Spaces Officer) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.